

## **KLM Board Meeting April 23rd 2017**

Meeting called to order: 2.40pm

**Present:** Louise Seto, Kirtsy Legge, Ray Goldenchild, Liz Baldry, John Prasad, Gurdeep Sandhu, Stephen Ng

**Motion:** LS To accept agenda, KL seconded, all voted in favour, motion passed.

### **1. GM Report:**

**Assessments-** Went fine, but do need to re-assess process for next year. Explore benefits of year long assessment process

#### **ACTION; GM to put together plan for May board meeting**

**Spring Program** – Going well. Positive registration numbers for first year

**Community Centres** – Will re-assess our programs in the community centres to see where we can improve.

**Summer programs** - Free Kicks is running 4 weeks of summer camps in partnership with KLM. We will promote the camps to our membership and FreeKicks will give us a credit as a Partner.

**Mailbox** – Required for club rather than having post go to Kensington CC.

**ACTION: GM to get PO box set up at UPS store on Fraser**

**KLM Stickers** - GM wants to look at different types of promotional materials the club could utilize for the future.

**Sponsorship** – GM wants to look at corporate engagement possibilities in the community

**Club positions-** Re-Evaluate future role of AGC's and how to better utilize them in the future.

**New positions required to grow club** –

Club Administrator – to take over certain things from GM and do admin stuff so that GM can focus on growing club. Approximately 40 hours per month.

Community Liaison Officer- to work as community liaison and act as the point person for the club in the community

Social Media Coordinator – a voluntary job with a \$500 honorarium Per Annum.

### **2. Treasurer Report:**

Motion: To return tournament fee subsidy per team to \$200 as per 2015/2016 season. Last year was a one off because of funds not spent on player development. All in favour.

Need to be clear that backpack/tracksuits etc will not be a regular thing, but will happen if we have additional funds in the club.

Year end parties – not all teams use the funds and it is an accounting nightmare. Suggest that next year we plan to have a club wide year end BBQ instead.

VYSA costs – seem to be higher than anticipated, so KL will re-look at these figures.

With changes above, KL will re-do budget for 2017/2018.

3. **AGM** – We are required to give 14 days' notice to membership. Talked about looking at Director at large positions. LB gave notice that she would be resigning as Secretary after submission of April board meeting minutes.
4. **Constitution** – LS gave LB special amendment changes to incorporate into constitution.
5. **Reimbursement Policy** – 2 week turnaround agreed. **ACTION:** LS to write policy. **TABLED FOR MAY MEETING**
6. **Travel policy** – **Action:** LS to write policy **TABLED FOR MAY MEETING**

Next meeting will be May 7<sup>th</sup> 2.30pm at Kensington CC.

Meeting adjourned at 4pm