

## **KLM Board Meeting Jan 14<sup>th</sup> 2018**

Meeting called to order: 1:15pm

**Present:** Louise Seto (by phone), Ray Goldenchild, Gurdeep Sandhu, John Prasad, Isabel Kunigk, Beatrice Tam

**Motion:** IK to accept agenda, all voted in favour, motion passed

### **1. Constitution update**

- LS is currently working on revising KLM constitution
- Using BC Soccer template
- Will be helped by IK
- Upon completion, will be presented to members for approval

### **2. AGM**

- Date still to be decided for some time in May

### **3. Bookkeeper cheque printing costs**

- Increased costs this year due to retroactive uniform refunds
- BT proposes to approve additional costs, LS seconds, all in favour

### **4. Head Coach report**

#### **1. Community Kicks Program Update**

- Club will subsidize Tykes program to make program accessible
- Initially program will run at Mt Pleasant
- Program to launch in April 2018

#### **2. Gym rentals for U8-U10 in 2019**

- RG to look into renting school gyms for the 2019 season (~ mid Nov – Feb)

#### **3. TD Advisory Committee update**

- Coaches from all groups were invited
- 5 coaches were in attendance
- Discussions ongoing
- TD anticipated to be in place by late August

#### **4. Coach intake at U5-U7 update**

- new staff coach is BC learning facilitator who will administer Active Start course to all new Tykes coaches prior to Fall/Winter program

#### **5. Winter Academy reboot**

- incorporating players from local post secondary school to work at the academy

## **6. Assessments**

- Simplify and improve process by having assessments only for the incoming U11-U13
- Try outs for U14-U18

## **7. Coach meetings**

- Twice a year (beginning of season and end of January)
- Will separate by age groups

## **8. Coach selection**

- Club to adhere to Coach Selection Policy to ensure proper selection of the best coaches available
- Without exception, all coaches will be required to complete the coach application

## **5. GM report**

### **1. Website update**

- New and improved website now online
- Photographer currently working on replacing stock photos with KLM images

### **2. Restructuring of Registrar and Head Administrator Roles**

- Due to illness current Registrar unlikely to return to role
- Will look into finding replacement by Feb 1<sup>st</sup>

### **3. 2018/2019 Fee structure**

- Simplified fee structure (early bird and regular fees)
- U7 fee greater than U5-U6 due to addition of 2<sup>nd</sup> night of practice

### **4. KLM scholarship**

- 2 scholarships per year to be awarded to U18 players (male/female)
- Selection committee to be determined

### **5. Disciplinary committee**

- Need to form in cases of potential/suspected misconduct
- 3 board members chaired by a board member required
- Responsible for
  - i. Letters of reprimand
  - ii. Disciplinary hearings
  - iii. Expulsion

### **6. Separation of GM and Head Coach roles**

- Currently both jobs being performed by RG but are really two separate jobs

## **7. GM Service Agreement Review**

- currently runs from Oct to Oct
- should be revised to reflect fiscal year (March 31<sup>st</sup> to March 31<sup>st</sup>)
- going forward, GM performance and compensation reviews should be completed in January
- request that Board have a record of unpaid GM and Head Coach hours

**8. Awards Gala**

- Propose for April (separate from AGM)
- Expand awards categories
- Free admission for players

**9. Governance**

- Consider using the first board meeting for new directors as crash course on KLM governance

Next meeting: TBD

Meeting adjourned at 4:05pm.